

Date: 18<sup>th</sup> August, 2018

To,  
The Bombay Stock Exchange Limited  
Listing Department  
Phiroz Jeejeebhoy Tower,  
25<sup>th</sup> Floor, Dalal Street  
Mumbai – 400 001  
BSE Company Code: 526638

**SUBJECT: Intimation of Dispatch of letters to the Shareholders pursuant to regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with para A of part A of schedule III of the said regulations.**

Dear Sir/Madam,

Pursuant to Regulation 30 and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the letters sent by the Company to the Shareholders holding shares in Physical form by Registered Post on 17<sup>th</sup> August, 2018 alongwith the Annual Report for the Financial Year 2017-18;

1. For obtaining their KYC Documents i.e PAN details and Bank Details, pursuant to the circular of SEBI vide ref. no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20<sup>th</sup> April, 2018 (as amended on 16<sup>th</sup> July, 2018 vide circular issued by the SEBI vide ref no. LIST/COMP/17/2018-19.)
2. For appraising the shareholders about the amendment in the Regulation 40 of SEBI (LODR) Regulations, 2015 vide Gazette notification of SEBI dated 8<sup>th</sup> June, 2018 that requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed after 5<sup>th</sup> December 2018, unless the securities are held in the dematerialized form with the depositories.

You are kindly requested to acknowledge and update the same in your records.

Thanks & Regards  
For Texel Industries Limited

  
CS Priyanka Kuntamal  
(Company Secretary & Compliance Officer)  
Encl. – “As enclosed”



**TEXEL INDUSTRIES LIMITED**

(CIN:- L29100GJ1989PLC012576)

Regd. Office: Block No.2106, Santej Khatraj Road, Near Shah Alloys Limited, Village Santej, Tal. Kalol, Dist. Gandhinagar-382721, Gujarat

Date – 31<sup>st</sup> July, 2018

To,  
The Members,

**Subject: - Updating the necessary KYC details of registered and/or joint holders holding shares in physical form and intimation regarding transfer of shares in physical mode to be discontinued.**

Dear Sir/Madam,

We refer to the circular issued by Securities and Exchange Board of India (SEBI) No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20<sup>th</sup> April, 2018 by which they have directed all the listed companies to send a communication to all its shareholders, who are holding shares in physical form and obtain copy of the PAN of all the holders and Bank account details of the first / sole shareholder of the company. Accordingly your Company has initiated steps for registering the **PAN details** (including joint holders if any) and the **BANK ACCOUNT** details of all the registered shareholders.

We would also like to register other KYC details such as email id, mobile number, specimen signature and nomination. We request you to kindly fill in the details in the KYC form and forward the same along with all the supporting documents based on requirements considering the below mentioned points. Single copy of supporting document is sufficient for updating multiple subjects.

**A. For updating PAN of the registered and/or joint shareholders:**

- Self-attested legible copy of PAN card (exempted for Shareholders from Sikkim)

**B. For updating Bank Account details of the registered shareholder:**

**1. In cases wherein the original cancelled cheque leaf has the shareholder's name printed**

- For address proof : Self- attested legible copy of Aadhaar/ passport/utility bill (not older than 3 months)
- Original cancelled cheque leaf containing the Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code and the name of the shareholder printed on the cheque leaf.

OR

**2. In cases wherein the cancelled cheque leaf does NOT contain the shareholder's name printed on it**

- For address proof : Self- attested legible copy of Aadhaar/ passport/utility bill (not older than 3 months)
- Legible copy of the bank passbook / bank statement specifying the KYC details of the registered shareholder such as the name, address, bank account number etc. duly attested by the officer of the same bank with his signature, name, employee code, designation, bank seal & address stamp, phone no. and date of attestation.

**C. For updating the Specimen signatures of the registered and/or joint shareholders:**

- Affidavit duly notarised on non-judicial stamp paper of Rs. 100/- (format available on the website of our registrar and transfer agent (RTA) of the company at [www.linkintime.co.in](http://www.linkintime.co.in) under Resources-Download-General-Change of Signature- Affidavit for change of signature).
- Banker's verification (format available on the website of RTA of the Company at [www.linkintime.co.in](http://www.linkintime.co.in) under Resources-Download-General-Change of Signature format for signature verification).

**D. For updating the Specimen signatures of the registered and/or joint shareholders:**

- Original cancelled cheque containing the details, Bank A/c No., Bank Name, type of account, IFSC Code, MICR Code and the name of the shareholder printed on the cheque leaf.

- If the cancelled cheque leaf does not contain shareholder's name - legible copy of the bank passbook / bank statement specifying the KYC details of the registered shareholder such as the name, address, bank account number etc. duly attested by the officer of the same Bank with his signature, name, employee code, designation, bank seal & address stamp, phone no. and date of attestation.

**E. For registering Email id of registered shareholder:**

Email-id of the registered shareholder to be mentioned in the KYC form attached for all future communication in electronic mode (Go Green Initiative).

**F. For registering Mobile No.of registered shareholder:**

Mobile no. of registered shareholder for future direct communication

**G. For registering Nominee by the registered shareholder (if any):**

Nomination (Form SH-13) available on the website of RTA of the company at [www.linkintime.co.in](http://www.linkintime.co.in) under Resources-Downloads-General- Nomination.

We request you to kindly forward KYC form duly filled in, along with copies of supporting within 21 days from the date of this letter at the following address of the RTA of the Company quoting reference of the registered folio number;

**M/s Link Intime India Private Limited**

5<sup>th</sup> Floor, 506 to 508, Amarnath Business Centre – 1 (ABC-1), Beside Gala Business Centre, Nr. St. Xavier's College Corner, Off C G Road, Ellisbridge, Ahmedabad - 380006.

**Phone - (079) 2646 5179/86/87**

**Email - [ahmedabad@linkintime.co.in](mailto:ahmedabad@linkintime.co.in)**

As per SEBI directive, enhanced due diligence procedure will be applicable if KYC requirements mentioned above are not fulfilled.

**Transfer of shares in physical mode to be discontinued**

Further note that, SEBI, vide their notification SEBI/LAD-NRO/GN/2018/24 dated 8<sup>th</sup> June, 2018 & BSE circular no. LIST/COMP/15/2018-19 dated 5<sup>th</sup> July, 2018, has amended the Regulation 40 of SEBI (LODR), 2015 and has decided that requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed after 5<sup>th</sup> December 2018, unless the securities are held in the dematerialized form with the depositories. This measure is aimed at curbing fraud and manipulation risk in physical transfer of securities by unscrupulous entities.

Hence you are requested to dematerialize your physical securities. (The above mentioned circulars are available on the website of the RTA). In case you do not have any Demat account, you may contact your nearest depository participant (DP), who will guide you in opening the same.

For and on behalf of the Board

Sd/-

**(Mr. Shailesh Ramniklal Mehta)**

Managing Director

DIN - 01457666

***This is a computer generated letter and hence no signature required.***

**TEXEL INDUSTRIES LIMITED**

(CIN:- L29100GJ1989PLC012576)

Regd. Office: Block No.2106, Santej Khatraj Road, Near Shah Alloys Limited, Village Santej, Tal. Kalol, Dist. Gandhinagar-382721, Gujarat

**KYC FORM**

**To**  
**Link intime India Private Limited**  
5<sup>th</sup> Floor, 506 to 508,  
Amarnath Business Centre – 1 (ABC-1),  
Off C G Road, Ellisbridge,  
Ahmedabad - 380006.

**To Date:** \_\_\_\_//\_\_\_\_//\_\_\_\_

**Unit - Texel Industries Limited**

Dear Sir Madam,

**Sub: Personal details/residential address and KYCs**

<b>PARTICULARS</b>	<b>DETAILS</b>
<b>Name of the First Holder</b>	
<b>Address</b>	
<b>Father's/Husband's Full Name (in Block Letters)</b>	
<b>Mother's Maiden Name (in Block Letters)</b>	
<b>Name of the Joint Holder (If any)</b>	
JT1	
JT2	
JT3	
<b>Mobile No.</b>	
<b>Email Id (provide only active and valid email address)</b>	
<b>Folio Number as per Share Certificates</b>	
<b>No. of Shares Held</b>	
<b>Share Certificate Number</b>	

I /We hereby state that the above mentioned details are true and correct and we consent towards updating the particulars based on the self-attested copies of the documents enclosed with this letter by affixing my/our signature(s) to it.

**Sign:** \_\_\_\_\_

**Registered holder**

**Sign:** \_\_\_\_\_

**Joint holder 1**

**Sign:** \_\_\_\_\_

**Joint holder 2**

**Sign:** \_\_\_\_\_

**Joint holder 3**